Application for Employment

F.R.I.E.N.D.S of Broomfield, Inc. is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, national origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or physical or mental disability.

DATE _____

Name (last) _____ (first) _____ (middle) _____

Present Address_____City_____State_____Zip_____

Telephone_____ Cell_____ Email_____

Position applying for_____ Salary desired_____

Days/hours available to work:

Monday_____   Tuesday_____   Wednesday_____   Thursday_____   Friday_____

Hours _____   Hours _____   Hours _____   Hours _____   Hours _____

No Preference_____ Hours _____

How many hours can you work weekly? _____Can you work nights? _____

Employment desired   Full Time only _____   Part Time only _____   Full - or Part-Time _____

When available for work? _____

Education
Name of school   Location   Number of years completed   Major/Degree

High school: _____

College: _____

Trade School: _____

List any professional designation: _____

Other special knowledge, skills or qualifications

_____
_____
_____
_____

Have you ever been involved in an incident involving child/elder/person with disabilities abuse, or child/elder/person with disabilities neglect?   **Yes_____   No _____** **if yes, please explain:**

_____
_____
_____
_____

Do you have a Drivers License?   **Yes_____   No _____**

Have you had any accidents during the past three years?   How many?   _____

Have you had any moving violations during the past three years? How many?   _____

References
(Please list two references other than relatives or previous employers)

Name: _____   **Name:** _____

Position: _____   **Position:** _____

Company: _____   **Company:** _____

Address: _____   **Address:** _____

Telephone: _____   **Telephone:** _____

Email: _____   **Email:** _____

Employment History

(Or attach resume with all information)

Employer Name (1): _____

Employer Address: _____

Employed From: _____ **Until:** _____

Supervisor's Name: _____ **Supervisor's Phone #:** _____

Supervisor/Employer's Email: _____

Reason for leaving: _____

Job Title: _____

Duties: _____

Employer Name (2) _____

Employer Address _____

Employed From: _____ **Until:** _____

Supervisor's Name: _____ **Supervisor's Phone #** _____

Supervisor/Employer's Email: _____

Reason for leaving: _____

Job Title: _____

Duties: _____

May we contact your employers for references?   _____Yes   _____No

Will you be able to perform the essential job functions for the position you are applying for with or without reasonable accommodations?   **Yes_____   No _____**

Certification & Authorization

I certify that the information in this application is true and complete. I understand that the hiring process will be terminated, or in the event of my employment by F.R.I.E.N.D.S. of Broomfield, Inc., I shall be subject to dismissal, if any information that I have given in this application, the background release form, in any resume or interview or any part of the hiring process is false or misleading or if I have failed to give any information herein requested, or if I have withheld relevant information, regardless of the time elapsed after discovery.

I authorize F.R.I.E.N.D.S. of Broomfield, Inc. to inquire into my educational, professional and past employment history referenced as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to F.R.I.E.N.D.S. of Broomfield, Inc. and will hold F.R.I.E.N.D.S. of Broomfield, Inc. and my former employer harmless from any claim made on the basis of such information about me was provided or that any employment decision was made on the basis was of such information. I further authorize F.R.I.E.N.D.S. of Broomfield, Inc. to obtain a criminal background check.

I understand that nothing in this employment application, the granting of an interview or my subsequent employment with F.R.I.E.N.D.S. of Broomfield, Inc. is intended to create an employment contract between myself and F.R.I.E.N.D.S. of Broomfield, Inc. under which my employment could be terminated only for cause. On the contrary I understand and agree that, if hired; my employment will be terminable at will and may be terminated by me or F.R.I.E.N.D.S. of Broomfield, Inc. at any time and for any reason. I understand that no person has any authority to enter into any agreement contrary to the foregoing.

If employed, I will be required to provide original documents which verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form I-9

I hereby acknowledge that I have read and agree to the above statements.

Signature_____ Date _____