

# Magdalena House Stock Transfer Instructions

Please notify Development in advance of any stock transfers so that proper acknowledgment may be made. If you have any questions, please call **(210) 779-8464** or email **development@maghouse.org**

## DTC (Depository Trust Company)

### Electronic Delivery

DTC ID #0164 Code 40 – for credit to  
Magdalena Ministries, Inc.

For account #, please contact Development  
(210) 779-8464

Charles Schwab & Co., Inc.  
IS Document Control  
1945 Northwestern Drive  
El Paso, TX 79912

## Physical Stock Certificates

Charles Schwab & Co., Inc.  
IS Document Control  
1945 Northwestern Drive  
El Paso, TX 79912

**TAX ID #80-0251526 Magdalena Ministries Inc.**

## DONATION INFORMATION

Date of transfer \_\_\_\_\_  
Number of shares and type of stock (*name*) \_\_\_\_\_  
Name of donor(s) \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Phone number(s) \_\_\_\_\_ Email \_\_\_\_\_

### Please return completed form to:

Magdalena Ministries, Inc.  
Attn: Development  
P.O. Box 692041  
San Antonio, TX 78269

**OR**

Email to [development@maghouse.org](mailto:development@maghouse.org)

**(210) 779-8464 | [development@maghouse.org](mailto:development@maghouse.org)**