



Interpretation Manager

The Interpretation Manager leads the Interpretative Team at Buffalo Niagara Heritage Village (BNHV). The Interpretation Manager will work with the Deputy Directors to set the themes and content for Theme Days and guided tours at BNHV, as well as manage the Interpretive Guides and Interpretive Demonstrators.

Key Duties

- Work with the Deputy Director for Collections and Interpretation to develop two Theme Day offerings a month throughout the Open Season, as well as on and off-season Interpretative Team assignments for Community Events and Programs.
- Work with the Deputy Director for Collections and Interpretation to research, develop, and implement Historic Village didactics.
- Work with the Deputy Director for Operations to research, develop, and implement a facilitated dialogue guided tour.
- Manage and oversee the Interpretative Team, which includes but is not limited to: providing research and assigning duties, providing feedback, addressing on-site questions and issues, and serving as the Manager on Duty (MOD) for the Interpretative Team.

Hours and Schedule

Seasonal (March - October), Part Time (20 hours/week). The person in this position will be on-site every Saturday. Additional hours for special events and programs required.

Qualifications

- Bachelor's degree required. Master's degree in history, museum studies, education, or related area of study preferred.
- 3 – 5 years' experience in cultural institutions, research, or equivalent.
- Strong organizational, time, and management skills.

To Apply

Send resume and cover letter to both dreynolds@bnhv.org and rravago@bnhv.org by **Friday, February 4th, 2022**. Applications also accepted by mail to 3755 Tonawanda Creek Road, Attn: Deirdre Reynolds and Rachel Ravago, Amherst, NY 14228. Please, no phone calls.