



**Application to Teach at the Lynda Fairly Carpinteria Arts Center, Fall 2024**  
**September 30 – December 21, 2024**

The Carpinteria Arts Center is pleased to offer a variety of arts education programs for children and adults. We work with professional artists and instructors to present one-day and multi-day workshops and ongoing weekly classes. We have multiple spaces, both indoor and outdoor, in which to teach. Our contracted teachers receive 60% of the class registration fees; the Carpinteria Arts Center receives 40% to cover our expenses, including insurance, site and facilities maintenance, utilities, taxes, staffing, marketing, publications, website, social media, and more. Our goal is to host programs that provide revenue for working artists while not causing undue financial burden to the Carpinteria Arts Center. With that in mind, we are most interested in working with artists and teachers who have a track record of successful teaching and who are willing and able to market their own programs to complement the promotional marketing done in house.

Instructor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Title of proposed workshop or class:** \_\_\_\_\_

Proposal for  One-time workshop  Series of classes

**Day(s)/Date(s)/Time:** *(for example, Saturday June 5, 9:00-10:00 AM or 6 Mondays, January 16 – February 20, 3:00 – 5:00 PM)*

\_\_\_\_\_

Minimum / Maximum Number of students \_\_\_\_\_ Min. / \_\_\_\_\_ Max.

*Please note that Carpinteria Arts Center might require a higher minimum for your class to be financially viable.*

Check all ages that you would like to include (If you teach students under age 18, you must get fingerprinted.)

- Preschool
- Elementary
- Teens
- Adult
- All ages
- Parent/child

Price of class per student (or parent/child pair): \$ \_\_\_\_\_ (CAC members will receive a 10% discount)

**Program description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe your experience and qualifications, including other venues or institutions where you have taught:

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Do you maintain an active contact list of your past class or workshop participants? How will you promote your workshop to fill your class?

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What are your social media handles? We will tag you in our promotional posts.

Facebook:

Twitter:

Instagram:

Webpage:

Are there any special requirements for your class? Please explain.

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**Additional Information:**

- **Materials costs should be included** in the price of the class. If you will be providing a materials list for your students, **please attach** it to this application email so that we may distribute it when students register.
- **Please include at least three jpg images** of your work to be used to promote this workshop with your application.
- CAC will provide site, publicity, and insurance.
- Instructors are expected to promote their own classes via email, social media, personal mailing lists, newsletters, and word of mouth.
- Carpinteria Arts Center receives 40% of the tuition income from all programs.
- Instructors offering programs for students under the age of 18 will need to be fingerprinted and have a background check. Carpinteria Arts Center will pay for this.

**Please submit your completed program application to Janey Cohen, our volunteer program proposal coordinator, at [janeycohen@gmail.com](mailto:janeycohen@gmail.com).**