



## State Authorization Reciprocity Agreement (SARA) St. John Vianney College Seminary

### STUDENT COMPLAINT FORM

Name:

Address:

Phone Number:

Email Address:

Preferred Method of Contact: Phone

Email

---

I am submitting a complaint against St. John Vianney College Seminary

---

Name of program of study:

Program start date:

Current enrollment status:

Currently attending above institution: Yes      No      Graduated      Withdrew/Terminated

---

#### Complaint Information

---

1. Did you submit a complaint to the institution according its complaint policy? Yes      No
2. If complaint has already been submitted to St. John Vianney College Seminary, please submit documentation that you have exhausted your appeals with the institution. You should include documentation that you submitted to the institution regarding your complaint and any letters from the institution documenting its final decision regarding your complaint.
3. Please describe your complaint in detail, including the nature of the incident, dates and names of individuals involved and institutional employees with whom you have discussed your complaint. You may submit on a separate document.
4. How would you like to see your complaint resolved? For example, do you want a refund of tuition or to repeat a class?
5. I certify that the information provided on this form is true and correct to the best of my knowledge and belief. By submitting this form, I understand that I am granting permission to the NCSEAA as the State Portal Entity and members of the SARA North Carolina Advisory Council to contact institution officials to discuss my complaint and a possible resolution.

Signature:

Date: