

POLICY ON DISABLED STUDENT SERVICES

Disabled or handicapped students must meet all academic, technical and other program requirements, standards and criteria for Saint John Vianney College Seminary. The college seminary will attempt, however, to make reasonable accommodations to disabled students, including the provision of appropriate auxiliary aids, to ensure that no disabled student is excluded from participation in an educational program or activity solely because of their disability, unless a particular auxiliary aid, service or accommodation would fundamentally alter the educational program or course or would result in undue burden to the college seminary.

Factors to be considered in determining the necessity of providing auxiliary aids include the extent of the student's disability, the student's prior use of auxiliary aid, and the nature and complexity of the program or course. A disabled student has the responsibility to support a request for accommodation with adequate documentation of the student's ability and limitations, and to use auxiliary aids which may be provided by the college seminary appropriately (*Americans with Disabilities Act*).

Appeals

The student may appeal any decision related to a requested accommodation or auxiliary aid to the Academic Dean. Such an appeal must be made in writing to the Dean no later than 10 days following the decision as to a requested accommodation or aid. Any position paper, brief, medical documentation or other written material, which the student desires to be reviewed by the Dean, shall be submitted together with the notice of appeal. The Academic Dean shall investigate and respond to the notice of appeal in writing, stating his or her decision, together with the reasons for either affirming or reversing the previous decision as to accommodation or auxiliary aid. A student may, within 10 days of the Dean's written decision on a student's appeal, file a second appeal with the Rector/President. The decision of the Rector/President shall be in writing and shall be final and binding upon the student and the college seminary. All records of students' complaints and appeals are stored in the office of the Academic Dean.