



TreeSisters is an organisation that has arisen out of an experience of volunteering and therefore places volunteering at the heart of its culture.

Tree Project Reviewers

We are looking for volunteers to help review the applications that we get from potential project partners who apply to TreeSisters for seeking funding for a tree planting projects. We need to ensure that any projects that we fund are aligned with our vision, meet our high standards of due diligence, and will use the funds well. Our tree planting partners need to demonstrate not only that they will be effective in delivering reforestation outcomes but also that they combine this with socio-economic actions that support the forest/tree guardians and ultimately the trees/forest.

The role

You will be assessing applications from potential tree planting partners in the tropics and making recommendations about their suitability to receive funding from treesisters. This will involve:

- Using a screening questionnaire to make sure that the application is in line with our vision, our reforestation strategy, that it is sustainable, achievable and meets our high standards due diligence standards.
- Checking all of the supporting documents provided by the applicant organisation
- Communicating with the organisation to get clarity. (This requires a high level of sensitivity as these organisations may become important

partners with us going forward but you also need to be prepared to ask probing questions where necessary).

- Assessing the application budget.
- Writing up your findings and recommendations about the project for the funding panel.

You will be part of a pool of registered project reviewers and you will receive training how to review an application.

Initially this role will involve assessing the suitability of applications for funding. There is potential, however, for this role to develop to cover other aspects of TreeSisters reforestation work, including working on communicating the reforestation work with our network and getting involved in monitoring and evaluating our planting projects as well as ongoing project reviewing.

Time Commitment

TreeSisters continuously receive applications over the year. There is no specific appeal time and thus you could be called on demand as part of the pool of Tree Project Reviewers.

Each time TreeSisters receives a project applications, we make a call to the pool, then match it with anyone who is interested, available, and may have the required language skills.

To engage in a Project review assignment, you must commit 25 hours spread out over a month. You will need to be reactive to incoming emails from the Project applicant.

Benefits of the role

- You will be given full training and induction to the role
- This is a fantastic opportunity for anyone wanting to work in international conservation/development either with a funding organisation or in a community based capacity.
- You will gain a good, detailed understanding of the TreeSisters' tree planting projects
- You will have the opportunity to build relationships and interact with potential partner organisations who are planting trees in the tropics
- You will be part of a small international team of engaged volunteers
- You will be given lots of support including regular check in meetings and work based support meetings
- All TreeSisters volunteers are invited to optional bi-monthly meetings. These calls are a chance to check in and to connect with each other and the organisation. Presently these calls are hosted once a month by Clare DuBois, the founder of TreeSisters, and once a month by Emma Gray, the volunteer coordinator.

Who are we looking for

Volunteers in this role will need to be;

- Excellent at written and spoken English
- A second language is preferred (Dutch, Spanish, Bahasa Indonesian or Portuguese, French, Swahili, etc.)
- Detail oriented,
- People with forest/environment sector experience
- Passionate about reforestation and social action and have an understanding of how these aspects together support sustainable change
- Able to build good, respectful relationships with our partner planting organisations.

- Questioning and assertive in finding information.
- Able to work independently and as part of a team

It would be fantastic if you also have experience in any of these areas;

- Screening and due diligence, auditing and evaluating projects/proposals.
- Working with or in conservation or development organisations
- Experience of budget management or accounting.

Development opportunities: Project Reviewers are associated to Project Screening and Due Diligence in a first stage. It gives an opportunity to get into the details of our reforestation projects. Then, Project Reviewers may participate in Annual Project Review, and possibly in Project Evaluations.

Support for the Role

- You would be supported by Lauriane who leads our reforestation program, and you would be an integral part of her team.
- You would be part of a small, international group of women who are involved in TreeSisters. We have a bespoke group within The Nest, called Heartwood for our Volunteers.
- You would have full training for the role and you would have staff at hand to call on if you were stuck.
- You would have a full induction into the breadth of work that TreeSisters undertakes.
- All TreeSisters volunteers are invited to optional monthly meetings. These calls are a chance to check in and to connect with each other and the organisation. Presently these calls are hosted once a month by Clare Dubois, the founder of TreeSisters, and once a month by Clare-Marie Chapman, the volunteer coordinator.

Thank you for your interest in volunteering with TreeSisters. If you have any questions then please email Clare Marie our Volunteer Coordinator - clare-marie@treesisters.org

TreeSisters is a UK charity regd. number 1149961 that promotes feminine education and empowerment towards environmental restoration primarily in respect of reforestation. The charity enrolls women into giving back to the environment by donating to restore tropical forests.