



TreeSisters is an organisation that has arisen out of an experience of volunteering and therefore places volunteering at the heart of its culture.

Community Administrator Volunteer

The What:

This role is assisting Pollyanna Darling (TreeSisters Community Engagement & Strategy) with community engagement activities including (but not limited to):

- admin tasks in the TreeSisters Welcoming circle on Facebook
- data and metrics compilation for community engagement projects and groups
- admin activities in the Nest (our online community platform), including sistering/mentoring women participating in our campaigns and activities

Skills / experience needed for this role

- Ideally located in the the Australasia/US/Canada
- To have taken the Inner Journey at least once, or be willing to work through the materials
- Enjoy data collection/analysis
- Great attention to detail
- Excellent written English
- Tech savvy
- Optimistic about TreeSisters mission
- Willingness to spend time in the TreeSisters Nest and familiarity with Nest functions (very easy to learn)
- Willingness to spend time on Facebook
- Openness to operating in an experimental, experiential environment
- Sense of humour alive and well
- Willingness to commit to 4 hours a week

The Gifts of being a Community Engagement Admin Volunteer

- Opportunities for personal growth and a stronger sense of belonging through deeper connection with our network
- Satisfaction of seeing the network growing as the women within it grow more and more confident about taking action for the trees and the planet
- This is a great way of getting involved behind the scenes and offering your gifts and time to TreeSisters mission.
- All TreeSisters volunteers are invited to optional bi-monthly meetings. These calls are a chance to check in and to connect with each other and the organisation. Presently these calls are hosted once a month by Clare Dubois, the founder of TreeSisters, and once a month by Emma Gray, the volunteer coordinator.

If you are interested in this role then we would love to receive your application

Thank you for your interest in volunteering with TreeSisters. If you have any questions then please email Clare-Marie, our Volunteer Coordinator, clare-marie@treesisters.org

TreeSisters is a UK charity regd. number 1149961 that promotes feminine education and empowerment towards environmental restoration primarily in respect of reforestation. The charity enrolls women into giving back to the environment by donating to restore tropical forests.