



COVID-19 Risk Assessment: Hope Gatherings

Please complete: Gathering Date: Gathering Start & End Times:		Low Risk	Medium Risk, Unknown, or Varies	High Risk
Location: Estimated Number of Participants:				
Levels of Protection				
Do participants generally have a Low, Medium, or High level of protection against COVID-19? If participants have high level of protection, mark Low Risk. If they have a low level of protection, mark High Risk.				
Testing Capacity				
Are participants willing to test after the gathering if requested by the Hope Healthline? If Yes, mark Low Risk. If No, mark Medium Risk.				
Mask Compliance				
Are participants expected to comply with the requirements to wear a mask during the gathering, except if outdoors or while eating? If Yes, mark Low Risk. If No, mark High Risk.				
General Health				
Do participants have underlying health problems that pre-dispose them to worse disease outcomes should they contract COVID-19? If Yes, mark High Risk. If No, mark Low Risk.				
Home Setting				
Do participants live in a grouped setting where other residents who are not participating have underlying health programs that pre-dispose them to worse disease outcomes should they contract COVID-19? If Yes, mark High Risk. If No, mark Low Risk.				
Social Distancing				
Do participants have the ability to follow social distancing practices? Consider if the space for the gathering allows for social distancing as well as anticipated participants' behavior. If yes, mark Low Risk. If No, mark High Risk.				
Staffing Considerations				
Are enough staff able to be present to safely support recipients during the gathering? If Yes, mark Low Risk. If No, mark High Risk.				
Home Alliance (where applicable)				
Does the Home Alliance agree that this gathering can be hosted safely for all participants who plan to join? If Yes, mark Low Risk. If No, mark High Risk.				
Community Risk				
What is the current level of risk of COVID-19 in the community in which the gathering is being hosted? Please obtain information from DHSS or other valid source.				

Risk Assessment Summary

Review how many categories land in the Low, Medium, and High Risk areas. If most categories resulted in a High Risk score, you will want to reconsider the gathering or change elements of the gathering to ensure safety for those who participate.

For each item marked as High risk, are there adjustments that could be made to move these categories to Medium or Low risk? For example, if social distancing presents a high risk due to size of the chosen location, consider if the gathering could be moved to an alternative location that is outdoors or in a larger building or space. If mask compliance is high risk because compliance is expected to be low, consider moving the gathering to an outdoor space or reconsider attendance for those who are unwilling or unable to mask if they have a low level of protection.

Describe below additional precautions that will be put in place for the event to reduce risk in High Risk areas, where possible.

Assessment completed by:

Date:

Name & Signature

Assessment reviewed by:

Date:

Director Name & Signature

Definition:

A gathering is defined as a congregation of multiple people at a Hope organized event which includes outside stakeholders such as visitors, guardians, care coordinators, or other community members. A gathering most commonly includes Hope hosted events such as birthday or graduation parties, picnics, large meetings etc. If there is a gathering of 20 or more people at one event, this risk assessment form must be completed and reviewed by a Director. The use of this form is also strongly encouraged for smaller gatherings if the size of venue and number of those anticipated to be present means limited ability to properly social distance.