



BOYS & GIRLS CLUBS
OF SOUTH COUNTY

Member Emergency Information

Member's Last Name: _____ Member's First Name: _____

School: _____ Teacher: _____

Home Address: _____ City: _____ State: _____

Parent/Guardian Full Name: _____ Relationship: _____

Parent/Guardian Emergency #: _____

Parent/Guardian Full Name: _____ Relationship: _____

Parent Guardian Emergency #: _____

Other Emergency Contact Name: _____ Relationship: _____

Other Emergency Contact #: _____

If your child becomes seriously ill or injured and in the opinion of our club staff requires immediate medical attention, if we are unable to reach you, an ambulance will be called at your expense to transport him/her to the nearest emergency hospital.

Parent/Guardian Signature: _____ Date: _____



BOYS & GIRLS CLUBS
OF SOUTH COUNTY

Member Emergency Information

Member's Last Name: _____ Member's First Name: _____

School: _____ Teacher: _____

Home Address: _____ City: _____ State: _____

Parent/Guardian Full Name: _____ Relationship: _____

Parent/Guardian Emergency #: _____

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If your child becomes seriously ill or injured and in the opinion of our club staff requires immediate medical attention, if we are unable to reach you, an ambulance will be called at your expense to transport him/her to the nearest emergency hospital.

Parent/Guardian Signature: _____ Date: _____

Membership Information Form



BOYS & GIRLS CLUBS
OF SOUTH COUNTY
Administrative Service Center
847 Encina Avenue
Imperial Beach, CA 91932
619-424-2266
www.bgcscounty.org

Office Use Only:

Member ID Number: _____

Start Date: _____

Expiration Date: _____

Staff Initials: _____

Status: ☐ NEW ☐ RENEWAL

Military Branch: _____

☐ ACTIVE ☐ RETIRED

Special Needs: ☐ YES ☐ NO

First Name

Middle Name

Last Name

Home Address

Home Phone Number

City

State

Zip

Birthdate

Age

Grade

School

Emergency Contact

Emergency Contact Phone Number

Parent's / Guardian's Full Name

Occupation

Work Phone

Cell Phone

Parent's / Guardian's Full Name:

Occupation:

Work Phone

Cell Phone

Member Lives with:

- ☐ Mother
☐ Father
☐ Grandparent
☐ Other _____

Annual Household Income (optional)

\$

Email Address

Member Ethnicity: (Check One) Needed for Grant Purposes (HUD Racial Categories)

- | | |
|---|---|
| <input type="checkbox"/> Black/ African-American | <input type="checkbox"/> White/Caucasian |
| <input type="checkbox"/> Asian | <input type="checkbox"/> American Indian/ Alaska Native |
| <input type="checkbox"/> Native Hawaiian/Pacific Islander | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Hispanic/Latino | |

Medical Information:

Doctor Name: _____ Doctor Phone: _____

Does your family have health and/or accident insurance: ____ Yes ____ No Medicaid: ____ Yes ____ No

Insurance Carrier: _____

Date Health Info Received: _____

Serious Health Problems: ____ Yes ____ No If Yes, explain: _____

Medications: ____ Yes ____ No If Yes, explain: _____

CONSENT TO TREATMENT

I hereby give permission to the physician selected by the Club Director to order x-rays, routine tests and treatment for the health of my child. In the event I cannot be reached in an emergency, I hereby give permission to the physician selected by the Club Director to hospitalize, secure proper treatment for, and to order injection and/or anesthesia and/or surgery for my child as named above. This authorization is given pursuant to the provisions of Section 25.8 of the Civil Code of California.

Parent or Guardian Signature_____
Date**Safe Passage:**

- ☐ My child is 12 years or older and has my permission to check him/herself out of the Club.
- ☐ My child is 12 years or older but does not have my permission to check him/herself out of the Club.
- Children younger than 12 years old may leave the Club with a relative 12 years or older.
- ☐ My child is younger than 12 years old, but has my permission to leave the club with:

1) _____ Relationship: _____ Contact # _____

2) _____ Relationship: _____ Contact # _____

3) _____ Relationship: _____ Contact # _____

I have read the completed application, understand the rules and conditions under which the Boys & Girls Clubs of South County operates and that ***it is not a licensed child care agency*** as defined by Section 8300 of the California Education Code.

- _____ **INITIAL:** I understand the Club has adopted a Safe Passage Policy that prohibits members from coming and going as they please. I understand that once a child has entered the building, they will not be allowed to leave until a parent/guardian/authorized adult arrives to retrieve them. I understand that the Club is not a licensed day care facility and that staff will not physically restrain children who insist on leaving without parent permission. I have read and agree to abide by the policies stated in the Parent Handbook. I understand that failure to abide by the policies in the handbook may result in the removal of my child from Club programs; I give permission for my child to participate in all Boys & Girls Clubs Programs. In consideration of said minor being permitted to enter any branch of the Boys & Girls Clubs of South County (the "Club") for observation, use of facilities and/or equipment or participation in any program, I hereby:
- _____ **INITIAL:** I give consent for photographs in which my child may appear, to be used in any way the Club may care to use them.
- _____ **INITIAL:** (YES ONLY if assistance needed with Special Needs/Inclusion.)
- The Boys & Girls Clubs of South County will consider the acceptance of children with special needs or mild medical conditions into the program on the basis of our ability to meet the child's needs. Children with mild medical, physical, mental or educational difficulties are considered for admission when special care or attention is not required. Reasonable accommodations will be made provided that no changes to our program are required, and that the child does not pose a risk to himself/ herself or others. Please fill out the attached **Special Needs Inclusion Questionnaire** if your child requires any specialized care. Upon acceptance into the program, periodic assessment may also be required during the year to determine:
1. The child's progress in the program.
 2. Whether continuation in the program is in the best interest of the child and his/her environment.
- **Acknowledge that (i) I have read this document, (ii) I have inspected the facilities and equipment, (iii) I accept them as being safe and reasonably suited for the purposes intended, and (iv) I voluntarily sign this document.**

Parent or Guardian Signature_____
Club Member's Signature_____
Date

PARENT/GUARDIAN CONSENT FORM

I, the parent or legal guardian for _____ hereby give my permission for my child to participate in the Mentoring Program at the Boys & Girls Club.

I fully understand that the program involves mentors, who shall be selected from the community and will be screened (including a criminal background check) and trained before beginning in the program. A mentor will be expected to spend a minimum of one hour per week with my child on-site at the Boys & Girls Club. The mentor is not allowed to take or meet my child beyond the Club facility.

I understand that my child will participate in an orientation session at the Club in which the program will be explained. The program is planned to last one year and continuation may then be discussed.

I understand that during the course of the mentoring program there may be special group events (incorporating all mentors and youth) and family events planned. I understand that the staff of the Club will provide ongoing monitoring of the mentoring activities.

I give the Boys & Girls Club Mentoring Program Coordinator permission to obtain my child's academic and attendance records from my child's school.

I permit the Mentoring Program staff and the Boys & Girls Club to utilize photographs of my child taken during his/her involvement in the mentoring program and waive all rights of compensation.

(Signature of Parent/Guardian)

(Printed name of Parent/Guardian)

Date_____

Please sign the permission form and return to the Boys & Girls Club Mentoring Program Coordinator by_____.
(date)

Thank you!



BOYS & GIRLS CLUBS
of South County

Special Needs Inclusion Questionnaire

The Boys & Girls Club of South County strives to provide quality child care for all children including those who may require special accommodations. We accept children with special needs into our programs based on our ability to adequately accommodate a child's needs.

Please answer the questions below to help us determine if we are able to meet the specific needs of your child.

GENERAL INFORMATION

Child's Name:	Birth Date:
School:	Teacher:
Parent/Guardian Name:	Cell Phone Number:
Home Phone Number:	Work Phone Number:
Home Address:	

PHYSICAL/MEDICAL CONCERNS

What is the nature of your child's special need?
--

Does your child have any special medical needs (e.g., daily medications, diabetes, etc.)? If yes, please describe his/her medication schedule.

--

SOCIAL/ EMOTIONAL CONCERNS

How does your child communicate? (circle one) Verbal Non-verbal

If your child is non-verbal, how does he/ she communicate?

Does your child exhibit any maladaptive or inappropriate behaviors which might interfere with programming (e.g, non-compliance, hitting self or others, tantrums, etc.?)

Is your child currently on a behavior management program? (please explain)

OTHER INFORMATION/CONCERNS

What does your child like to do in his/her free time? What are your child's favorite activities?

Does your child like to play with other children or does he/she like to play independently?

Do you anticipate that your child will need one-on-one assistance to participate in our program?

Do you have any other concerns you would like us to consider?



CLUB MEMBER COMPUTER USE AGREEMENT

Club Member Computer Use Policy

The Boys & Girls Clubs of South County makes computers and/or computer Internet access available to Club members, to permit members to perform research and to allow members to learn how to use computer technology. Use of Boys & Girls Clubs of South County computers is for educational and/or instructional purposes only. It is the policy of the Boys & Girls Clubs of South County to equip each computer with Internet filtering software designed to prevent users from accessing material that is harmful to minors. No Club member will be granted Internet access until and unless a computer use agreement, signed by both the member and the parent or legal guardian is on file.

Club Member Internet Use Agreement

Member Name (Please Print): _____ Grade: _____

Branch: _____ Date: ____/____/____

The Boys & Girls Clubs of South County agrees to allow the Club member identified above ("Member") to use the Club's technology to access the Internet under the following terms and conditions:

- *Conditional Privilege:* The members use of the Club's access to the Internet is a privilege conditioned on the member's abiding to this agreement. No member may use the Club's access to the Internet unless the member and his/her parent or legal guardian have read and signed this agreement.
- *Acceptable Use:* The member agrees that he/she will use the Clubs' Internet access for educational purposes only. In using the Intranet, the member agrees to obey all federal and state laws and regulations. The member also agrees to abide by any Internet use rules instituted at the member's Computer/STEM Lab, whether those rules are written or oral.
- *Penalties for Improper Use:* If the Club member violates this agreement and misuses the Internet, the member shall be subject to disciplinary action in accordance with the Parent Handbook.
- *Misuse of the Club's access to the Internet includes but is not limited to the following:*
 - Using the Internet for other than educational purposes;
 - Gaining international access or maintaining access to materials which are "harmful to minors" as defined by California law;
 - Using the Internet for any illegal activity including computer hacking and copyright or intellectual property law violations;
 - Making unauthorized copies of computer software;
 - Accessing "chat lines" unless authorized by the instructor for an activity directly supervised by a staff member;

- Using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
- Posting anonymous messages on the system;
- Using encrypted software;
- Wasteful use of limited resources provided by the Club including paper.
- Causing congestion of the network through lengthy downloads of files;
- Vandalizing data of another user;
- Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
- Gaining or attempting to gain unauthorized access to resources or files;
- Identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
- Invading the privacy of individuals;
- Divulging personally identifying information about himself/herself or anyone else on the Internet or in an email. Personally identifying information includes full names, address, and phone number.
- Using the network for financial or commercial gain without the Club's permission;
- Theft or vandalism of data, equipment, or intellectual property;
- Attempting to gain access or gaining access to student records, grades, or files;
- Introducing a virus to, or otherwise improperly tampering with the system;
- Degrading or disrupting equipment or system performance;
- Creating a web page or associating a web page with the Boys & Girls Clubs of South County without proper authorization;
- Providing access to the Club's Internet Access to unauthorized individuals;
- Failing to obey Boys & Girls Clubs of South County or Computer/STEM Lab Internet use rules; or
- Taking part in an activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the Boys & Girls Clubs of South County or any of its branches.
- *Guidelines for Portable Electronic Devices:*
 - The Boys & Girls Clubs of South County will not be held responsible for the loss, theft or destruction of any portable electronic devices.
 - Portable electronic devices may only be connected to designated, non-networked printing workstations or with permission of the technology administrator, to the network.
 - Use of portable electronic device in program areas is up to the discretion of the staff as to how and when the device may be used.
 - The linking of portable devices is for educational purposes only with direct staff supervision.
 - The Boys & Girls Clubs of South County reserves the right to review files on any portable electronic devices brought into Club premises.
 - The Member Computer Use Agreement applies to all portable electronic devices. Any violation of these rules will result in the loss of the member's privilege to bring a portable electronic device to the Club.
- *Liability for Debts:* Members and their cosigners shall be liable for any and all costs (debts) incurred through the member's use of the computers or the Internet including penalties for copyright violations.
- *No Expectation of Privacy:* The Club member and parent/guardian signing below agree that if a member uses the Internet through the Boys & Girls Clubs of South County's access, that the member waives any right to privacy the member may have for such use. The member and parent/guardian agree that the Boys & Girls Clubs of South County may monitor the members use of the Club's Internet Access and may also examine all system

activities the member participates in, including but not limited to: e-mail, voice, and video transmissions, to ensure proper use of the system. The Boys & Girls Clubs of South County may share such transmissions with the member's parents/guardians.

- *No Guarantee:* The Boys & Girls Clubs of South County will make good faith efforts to protect youth from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Club member recognize that the Boys & girls Clubs of South County makes no guarantees about preventing improper access to such materials on the part of the member.

We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement:

Club Member Signature: _____ Date: ____/____/____

Parent/Legal Guardian Signature: _____ Date: ____/____/____