



THE ADIRONDACK LAKES CENTER FOR THE ARTS
THE ARTS CENTER

**Adirondack Quad-County Region
Statewide Community Re-grants Program
For Clinton, Essex, Franklin, and Hamilton Counties**

**Restart NY Re-grants 2021-22
“Mini-Grant”-Cycle Guidelines
Application Deadline: 5 pm, December 17, 2021
(extended from 11/19/21)**

Adirondack Lakes Center for the Arts
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Grant Coordinator
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**Council on
the Arts**

Overview

Beginning in March 2020, the restrictions on public gatherings that the New York State government instituted in response to the COVID-19 pandemic brought live performances to a sudden halt, a stoppage that continued through much of 2021. In recognition of the severe impact that the pandemic has had on arts organizations and artists throughout the state, the New York State Council on the Arts (NYSCA) is pleased to provide a new funding program to help revive live, in-person performances regionally, while streamlining the overall process to make applying simpler and the turnaround time from approval to payment occur more quickly.

The **Restart NY Regrants** program prioritizes live, in-person public performances; however, in-person public presentations such as readings, lectures, visual arts exhibits, and curated film screenings are eligible. The Adirondack Lakes Center for the Arts (ALCA) in Blue Mountain Lake is administering the program for projects in Clinton, Essex, Franklin, or Hamilton County, which together comprise the Adirondack (ADK) Quad-County region.

Specifications include:

- Proposed projects must have a live, in-person public-presentation element, with priority for funding given to dance, musical, theatrical, interdisciplinary, or another type of live arts performance
- Proposed projects must be artistic or cultural in nature and benefit community residents
- The project period covers from July 1, 2021 through June 30, 2022 (projects already in progress or that have been competed can be funded retroactively)
- The amount that can be requested ranges from a minimum of \$1,000 to a maximum of \$2,500
- Restart NY Regrant requests do not require matching funds; thus, awards can fund up to 100% of a project's total expenses
- Applicants are limited to one Restart NY Regrant request
- The application deadline is **5 pm Friday, December 17, 2021** (extended from 11/19/21)

Please note: Having applied for a Decentralization (DEC) Grant—recently renamed “Statewide Community Regrants (SCR)”—for the 2021 cycle does not affect arts organizations or artists interested in applying for a Restart NY grant. 2021 DEC/SCR grantees may apply for Restart NY funding for a different project. Applying for a Restart NY grant does not affect applying for a 2022-cycle SCR grant.

Basic Eligibility

- The legal address of applicant organizations must be within Clinton, Essex, Franklin, or Hamilton County, and the funded project must take place within the same county as the applicant's legal address.
- An applicant organization must be a governmental or quasi-governmental entity, a tribal organization, or a designated New York State nonprofit incorporated or registered to do business in the state. Any one of the first four documents listed below may serve as proof of nonprofit status for such organizations. The fifth document listed pertains to governmental/quasi-governmental entities. Only one of these documents is required to be submitted as part of the Restart NY application:
 1. A Letter of Determination from the U.S. Internal Revenue Service (IRS) indicating tax-exempt status under section 501(c)(3) of the tax code
 2. Documentation of being chartered by the NYS Board of Regents under section 216 of the NYS Education Law

3. Documentation of incorporation under section 402 of the NYS Not-for-Profit Corporation Law
 4. A current filing receipt from the NYS Bureau of Charities in the Office of the Attorney General
 5. Official authorization as an arm of local/county government—i.e., a formal letter on official stationery signed by the appropriate county, city, town, or village executive
- Organizations, collectives, or individual artists who do not meet these requirements can apply for this Restart NY funding through a fiscal sponsor (see “Use of Fiscal Sponsors” below).
 - An individual artist or group of artists who apply, including those who use a fiscal sponsor, must each be 18 years of age at the time of application.
 - In no way may applicant organizations discriminate on the basis of race, color, national origin, religious belief, gender, gender identity, sexual orientation, or—in keeping with the Americans with Disabilities Act (ADA) of 1990—disability.
 - Artists or organizations that applied for direct-NYSCA funding for the 2021 cycle or who are current recipients of a multi-year direct-NYSCA grant or another NYSCA Restart NY grant are not eligible.

Use of Fiscal Sponsors

Individual artists, artist collectives, and organizations that are not an eligible NYS nonprofit as defined above interested in proposing a Restart NY “Mini-Grant”-Cycle project will need to apply through a fiscal sponsor. The entity serving as the fiscal sponsor becomes the “applicant organization” and must meet the same eligibility requirements as an applicant organization listed above and provide the same required documents.

Please note:

- The fiscal sponsor must be based in the county in which the proposed project is to take place; however, the sponsored artist(s)/group are not required to reside in that county.
- An eligible mini-grant applicant may also serve as a fiscal sponsor and may sponsor more than one applicant since the sponsored requests do not count toward the one-request limit or the \$2,500 maximum request for direct (i.e., non-fiscally sponsored) applications.
- Current direct-NYSCA grantees or organizations that directly applied to NYSCA for the 2021 cycle may not serve as a Restart NY mini-grant fiscal sponsor in the same grant-year cycle.
- Sponsored applicants must include with their application a letter of commitment from the sponsoring organization outlining the respective roles and responsibilities of each partner.

Eligible Expenses

- 60% of the Restart NY grant award must be expended on artists’ fees
- Supplies and materials needed for the execution of the project
- Project-related travel expenses and rental of space and/or equipment
- Marketing and publicity costs
- Administrative expenses directly related to the proposed project

Please note:

- Grant awards cannot be used to help support a performance or other public presentation that is also being funded by another state or federal grant (e.g., NEA) or other government rescue/recovery funding (e.g., Shuttered Venue Operators, Paycheck Protection Program)

- Restart NY funding may not be used for expenses that occur outside of New York State (e.g., travel, food, personnel)
- Attendance at a grant-application seminar is not required to apply for this grant; but it is encouraged, as is the alternative option of one-on-one consultation with the grant coordinator. Applications submitted **at least one week** before the deadline are eligible for a preliminary review by the grant coordinator, subject to the availability of time and other factors. The later applications are submitted in the process, the less likely it is they will be eligible for preliminary review.

The Application, Review, and Post-Approval Process

All applications must be submitted electronically through our online submission platform, Submittable.com. If you do not have an account, you will have to create one. The application can be accessed through adirondackarts.org or by using the following link:

adirondacklakescenterforthearts.submittable.com/submit

The application format must be adhered to and the application completed in its entirety, including all required attachments. Required fields are indicated with a red asterisk and must be completed in order to finalize and submit the application.

Once applications are submitted, they will be reviewed for completeness by the grant coordinator, who will ascertain whether the applications meet all of the eligibility criteria. For applications that are complete and meet all of these criteria, the process will move forward as follows:

- Submitted projects that meet the application criteria will be approved at 100% of their request, up to a maximum request of \$2,500. This will occur on a rolling basis until the application deadline passes or all the grant funds are allocated, whichever comes first.
- Live, in-person performance projects are prioritized for funding.
- Non-performance projects with a public presentation will be evaluated and funded in chronological order of submission until all grant funds are allocated.
- The total amount available to be regranted in our region is \$45,500.
- Once projects are approved, grant recipients will be required to sign and return the contract provided by ALCA in order to receive their grant funds.
- Grant recipients will need to meet all conditions of the contract, including submission of a final report within 30 days of their project's completion, to be eligible for future SCR funding.
- Because this opportunity is being provided by NYSCA via one-time pandemic-relief funding, there will be no appeals process.

For any questions or requests for additional information/materials regarding the ADK Quad-County Region Restart NY Regrant program, please contact Grant Coordinator Fred Balzac at 518-588-7275 or fred@adirondackarts.org. Thank you for your interest in applying!